

Community Safety Council Meeting
Wednesday, February 1, 2012
2:30 pm – 4:30 pm
519, YRT

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Minutes

In attendance: Pat Bradshaw, Catherine Davidson, Elena Iosef, Debbie Jamieson, Janet Huang, Steve Sicluna, Livy Visano, Bob Smith, Adanna Phillip, Noël Badiou, Catherine Salole, Lesley Powell, Sheila Wilmot, Scott Jarvis, Sunil Taneja, Christian Marjollet, Rob Castle, Paula Gowdie Rose, Janet Morrison, Rob Kilfoyle, Ijade Maxwell Rodrigues, Paul Elliott, Robert Gvildys, Rose Celebre

Regrets: Sharon Hooper, Melody King, Marc Wilchesky, Matt Harris, Dave Shellnut, Samantha Lampert, Catherine Tsouvaltsidis, Debbie Kee, Andréé Paulin, James Nixon, Rosanna Furgiuele, Pavel Castillo, Sarah Khan, Sgt. Jason Kraft, Sonia Gupta, Todd Zubyk, Vida Babakar, Vanessa Hunt, Calvin Traynor, Ceceil Beckford, Chris Frost, Debbie Hansen, Helen Psathas, Justin Ramdewar, Kamran Ansari, Nisha Eswaran, Kraig Gallivan, Lyna Tuong, Brittaney Caron, Matt Smith, Matthew Cheuk, Patricia Yu, Steve Dranitsaris, Tka Pinnock, Tanya McFadyen

1. Chair's Remarks

- Pat Bradshaw welcomed and thanked members for attending the meeting.

2. Approval of Minutes – September 28, 2011

- Minutes approved unanimously with no abstentions

3. Reflections on the Inclusivity Training – November 30, 2011

- The inclusivity training was held in a very safe and open environment which enabled great discussion among all participants. All facilitators of the sessions were very engaging and case studies were focused on safety and safety issues. Training sessions are available and conducted throughout the year and so members who were unable to attend the CSC training are welcome to attend an alternate session. Further information may be obtained by contacting the Centre for Human Rights.

- The Council members recommend that the training be conducted annually in order to deepen shared understanding and so that new members can join the discussions.

4. Report from the Audit Sub-Committee – Catherine Davidson

Catherine provided a refresh on the SASC mandate, membership, chronology of meetings and invited guests, addressing some of the six key themes identified by CSC. Reports on the November 10th and December 15th meetings followed.

November 10, 2011

Associate Vice-President Academic Rhonda Lenton was the invited guest at the November 10, 2011 meeting. Discussion focused on her responses to the following questions:

- i. How is RIAT being institutionalized?
 - ii. How are you contributing to building a culture of Safety at York?
 - iii. Does a “class representative” system exist at York?
 - iv. What are prospects for a mandatory Equity/Women’s studies course?
 - v. Can we explore inclusion of standard safety awareness text in syllabus?
- RIAT: The Committee learned that there are plans to revamp the RIAT training module with target launch date of September 2012. In terms of ensuring visibility, it was suggested the future student portal could be a good location for the inclusivity training module. It was also noted that it should be situated in the future employee portal. In other words, it should be made as ubiquitously available as possible.
 - AVP Lenton was receptive to the SASC suggestion that messaging about student safety be made consistently available in student orientation materials and presentations.

From the discussion the following steps were identified:

- i. **Safety information text for inclusion in course syllabi**
Committee members will draft short paragraph outlining safety awareness highlights for inclusion across all syllabi. To be discussed at appropriate committee(s). (done)

ii. **Presentation at an Associate Deans meeting**

The focus of this presentation is to reach Associate Deans, Students in particular regarding incorporating RIAT content into face-to-face interactions e.g. advising and orientation.

Dates TBA

iii. **Identify SASC representative to join the Planning Committee for the Fall 2012 Provostial Plenary** - (a one-day conference that will be focussed on student-learning outcomes.)

Also in this meeting, the draft proposal for a campus-wide Safety Awareness Campaign was introduced by CSC Chair Pat Bradshaw.

December 15th, 2011

- Feedback was sought regarding the Inclusivity training conducted for CSC members on November 30th. It was felt that training was generally well-received and those present agreed training should be conducted annually.
- The SASC listened to the draft presentation for the Associate Deans, date to be determined.
- Next meeting is scheduled for February 14, 2012.

5. Update on METRAC Implementation – Rob Castle

- Updates were provided regarding progress on recommendations completed to date, York Security Services roles and responsibilities timelines with respect to hirings, procurement of Personal Protective Equipment, production/revision of Standard Operating Procedures, commencement of training and deployment of the new model, training and standards details, expansion of shuttle service and increase in usage, and Kinsmen Building Safety where additional measures have been implemented regarding shuttle service, goSafe patrol, blue phone installation, lighting and collaboration with Harry Sherman Crowe Co-op (Community Social programs). Comments from the council included:
 - In recruiting new people for Security Services, given the growth in the department, it is important to consider a number of factors. One is identifying people with diverse backgrounds and using an affirmative action approach. Another is making sure that those who are hired have a "student first" orientation and are open minded

and respectful. The Center for Human Rights offered to help Security Services in the design of the question for the interviews that they are conducting to screen for people who will fit well with the desired culture of the York Security Services. The new manager responsible for training will have a background in law enforcement. All staff will complete courses in Verbal Judo, and mandatory Inclusivity/Anti-Oppression training which will be conducted on an annual basis. York Security Services will also work closely with SASSL representatives and in partnership with Women's College Hospital who will provide a sexual assault counselor to help conducting training session for York Security Services.

6. Feedback on plans for a Safety Campaign – Pat Bradshaw

Small groups were formed to discuss the proposed Safety Campaign. Ideas generated from breakout session included:

- **Branding** – should be serious, not “cutsy”. Be careful of different interpretations (1st year students vs. 4th year students). Use “Do you CARE?” or “How do you CARE/What do you CARE about?” as opposed to “Who CARES?” or use 1. Who CARES? 2. I/We CARE 3. Do you CARE?. Conduct collaborative outreach to the entire community in hopes of generating multiple safety programs across campus. Promote ownership, responsibility, empowerment, building pride in being part of York, “I am York”. Build a culture of “CARE”.
- **Objectives** – Must not be a one year campaign. It is important to use social media when promoting and conducting the campaign. Engage orientation leaders to promote the safety message to students as well as parents during Orientation Week, utilizing information packages. Ensure faculty is aware of safety protocols and conduct class safety drills and in-class powerpoint presentations. Utilize You Tube, infomercials on LCD screens throughout campus, involve student councils, student residences, sports teams, messaging on campus fleet, shirts, stickers, apps, website, flash mob competition, challenge students to “pay it forward” and encourage them to nominate another community member for recognition of someone who did something to promote safety and draw for a prize.
- **Intended Audience** – Immediate community, media, future students/staff/faculty, parents of students, surrounding community (Village, Harry Sherman Crowe Co-Op etc.)
- **Role of CSC**- Should be the leader of the campaign. This will help inform members of the community that CSC exists and identify CSC

members and their roles. Campaign must be carefully thought out. Establish a sub-committee or working group. Develop a mechanism for rolling out campaign to the community. Rob Castle will head the working group.

Action Item – Pat requested that all CSC members return to their units and speak to one person about a Safety Campaign.

7. Other Business - none

8. Next Meeting

Wednesday, March 28, 2012, 2:30 pm – 4:30 pm, 519, YRT