



**YORK
UNIVERSITY
LIBRARIES**

**University
Librarian's Office**

4700 Keele St.
Toronto ON
Canada M3J 1P3
Tel 416 736 5601
Fax 416 736 5451
www.library.yorku.ca



Memo

To: Pat Bradshaw, Chair, Community Safety Council
From: Catherine Davidson, Chair, Safety Audit Standing Committee (SASC)
Re: Report on SASC meeting of March 10, 2011
Date: March 16, 2011

The Safety Audit Standing Committee met for the second time on March 10, 2011. Summary of key discussion points are described below.

Committee membership and frequency of meetings.

The meeting opened with an extensive discussion about how to ensure the work of the committee maintains momentum from year to year. Given that the SASC has numerous issues to follow/audit from the METRAC recommendations and given that this committee currently is slated to meet prior to each quarterly meeting of the Community Safety Council, members discussed how progress in its auditing function could best proceed. It was agreed that one solution would be to increase meeting frequency from four to six or more times a year as appropriate.

Next meeting: April 14, 2011

Secondly, the committee acknowledged that momentum could also be interrupted by departure of student committee members as they graduate and that consequently, there was a need to plan for continuity. It was agreed that one way to address this would be to increase committee membership by one student and one staff member. This is in keeping with the SASC mandate which states that its membership will be comprised of 6-10 people drawn from the Community Safety Council. A direct outcome of this will be that an additional SASSL representative will be invited to the April meeting.

Reports and updates.

Recall from the previous meeting's report that the committee had prioritized the six themes from CSC discussions and decided to first learn more about progress in the arenas of **Training/Education** and in **Physical Environment**. To that end, two guests were invited to the March 10 meeting – N. Badiou (Training/Education) and P. Mayol (Physical Environment).

a. Training and Education – Noël Badiou, Director, Centre for Human Rights

N. Badiou provided a detailed report on the training opportunities offered and conducted by Centre for Human Rights (CHR) matched to the corresponding METRAC number. Members of the sub-committee commented on the quality of the programming and the challenges of getting the programs to the community as well as the need for additional resources to support this. It was agreed that all members of the Management Safety Committee, the CSC and the University Executive Committee should be encouraged to model participation in diversity training by participating in workshops developed by the centre.

b. Physical Environment – Paul Mayol, Project Manager

Deferred to next meeting.

c. Updates on CSC and MSC highlighted discussion around the mass notification system and roles and responsibilities for Security.

The Safety Audit Standing Committee welcomes feedback or comments from the Community Safety Council on any of the issues tabled in this report.