

# **Safety Audit Sub-Committee Meeting**

**Friday, December 12<sup>th</sup>, 2013**

**1:00 pm – 3:00pm**

**921, Kaneff Tower**

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## **Minutes**

In Attendance: Anne Moore, Rob Castle, Elize Ceschia, Matthew Harris, Dimitra Markatas, Melissa Belisle for Elana Shugar, Gayle McFadden for Jessica Thyriar

Regrets: John Amanatides, Karanjit Bhathal, Craig Heron, Mikhaela Gray, Elana Shugar, Brandon Vieira

### **Welcome and Introductions**

Chair Anne Moore welcomed those in attendance and the Committee members present introduced themselves.

### **Review Current Membership and Mandate of the Sub-Committee**

The membership of the Safety Audit Sub-Committee was confirmed as follows:

Anne Moore, John Amanatides, Karanjit Bhathal, Rob Castle, Elize Ceschia, Mikhaela Gray, Matthew Harris, Craig Heron, Dimitra Markatas, Jessica Thyriar, Elana Shugar, Brandon Vieira

It was decided to extend the invite to other CSC members at the January 21<sup>st</sup> CSC meeting.

The mandate of the committee was reviewed. The purpose of the audit committee is to:

- monitor and oversee the implementation of METRAC recommendations,
- identify gaps in the implementation plans and make recommendations to CSC
- identify, discuss and prioritize key areas

The committee has the power to invite people that play key roles related to METRAC.

### **Identify future guests to invite**

The committee discussed the following areas of interest and identified the guests to be invited to 2014 meetings:

- Transportation: GoSAFE, shuttle bus service and the possibility of service expansion in the village. Guests: Helen Psathas, Senior Manager, Environmental Design & Sustainability and Nicole Arsenault, Manager, Transportation Services, Campus Services. & Business Operations.

- Crisis counselling and sexual assault response. Potential Guests: March Wilchesky from Counselling & Disability Services and Polly MacFarlane from Personal & Crisis Counselling & Learning Skills.
- Security services with respect to training and exercise of new role and responsibilities. Guest: Aldo Altomare, Acting Director, Security Services.
- Equity course/statement: The Community Safety Council Student Sub-Committee has agreed to review the current Senate equity statement and come up with a suggested version for the course syllabus. Potential guest: Leslie Sanders, Chair, Senate Academic Standards, Curriculum and Pedagogy Committee.

The members of the committee will formulate the list of the questions and circulate to the guests in advance of the meetings.

### **Other Business**

Elize Ceschia, Safety Initiatives Coordinator, informed the members that she is in the process of formatting the METRAC recommendations documents in order to meet the requirements of the Accessibility for Ontarians with Disabilities Act (AODA).

### **Next meeting**

The next meeting will take place during the week of January 13<sup>th</sup>, 2014 before the next Community Safety Council meeting, which is scheduled on January 21<sup>st</sup>, 2014.

### **Adjournment**

The meeting adjourns at 2:30pm.