

Safety Audit Standing Committee Meeting
Wednesday, February 20, 2013
2:30 pm – 4:30 pm
503, Scott Library

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Minutes

In Attendance: Catherine Davidson, John Amanatides, Ioana Gheorghiu, Stephanie Michelle, Elana Shugar

Regrets: Clifford Baker, David Boyce, Rob Castle, Elize Ceschia, Paula Gowdie Rose, Dragon Spasojevic, Sunil Taneja, Sheila Wilmot, Alastair Woods

1. Welcome and Introductions

- Catherine Davidson welcomed committee members. She informed the members present that Shelia Wilmot resigned from the SASC committee, but will remain on the CSC committee.
- Those present discusses inviting other CSC members to sit on the SASC committee

2. Minutes of the December 12, 2012 meeting

Approved by members present

3. Identify future guest to invite to March 14, 2013 meeting as well as specific questions to pose (so that they can be distributed in advance)

- Aldo Altomare, Manager, Security Training & Standards

Members are asked to poll for and send questions for Aldo Altomare, to Chair Catherine Davidson before the March 14 meeting.

4. Continuation of CSC next steps discussion with particular emphasis on themed working group. J. Amanatides and all

Concerns included: low attendance at CSC & SASC meetings, more effective communication between committees needed, effective communication between committee representatives and those they represent, role of SASC and if its work

is duplicating CSC work, where does the current 'action and timing' of Green Dot and the Safety App. stand, and clarification that the role of SASC continues to be monitoring the METREC recommendations.

5. Other business

- Town Halls: whether there should be more (monthly), or less (twice a year) of them, and the best way to 'advertise'; including a comment that posters are no longer effective
- Working Sub Committees: It was agreed that the next CSC meeting should break into three working groups from the themes identified at the last CSC meeting; Communication, Culture/Climate Prevention and Safety Office, Physical Security/Presence, in order to identify the top three recommendations in each category to be forwarded to the President.
- It was suggested that SASC agendas, minutes and reports be added to the CSC website
- Frequency of meetings: SASC was to meet 4 times annually; it is currently meeting 6-8 times annually and is considering meeting through the summer which would take it to 10 meetings annually. It is suggested that going back to METRAC and mandates, and additional momentum and traction may be more effective than additional meetings.
- E. Shugar will send the committee members an updated version of the SASSL document

Meeting adjourns at 3:30 due to other commitments

6. Next Meeting: Thursday March 14, 2012, 2:00 pm – 4:00 pm; 503, Scott