

Safety Audit Sub-Committee Meeting

Monday, December 7, 2015

2:30 pm – 4:00pm

902 Kaneff Tower

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Minutes

In Attendance: Anne Moore (Chair), Robert Castle, Siraz Chatha, Norma Sue Fisher-Stitt
Mikhaela Gray, Awani Kulkarni, Elana Shugar

Regrets: Katherine Branton, Scarlett Farquhar, Lindsay Gutt, Myron Khan, Grace Randall,
Jasper Paredes, Rodney de Roché

Chair's Welcome

Chair Anne Moore welcomed the sub-committee members to the second meeting of the 2015-2016 academic year.

Approval of Meeting Minutes

It was moved, seconded and *carried* that the meeting minutes of May 25, 2015 be approved.
It was moved, seconded and *carried* that the meeting minutes of October 27, 2015 be approved.

Equity Statement Update

In 2013-2014, the student sub-committee put together an equity statement which was given to the Council for feedback. It was approved by the Council with the intention of inserting the statement into the course outline. The President had several questions regarding the equity statement recommendation which were included in the 2013-2014 CSC annual report response. The sub-committee was asked to review these questions and determine next steps. In 2015, Anne Moore and Norma Sue Fisher-Stitt met with Maureen Armstrong, University Secretary and General Counsel. The equity statement needs be reviewed, discussed and approved by senate in order for it to be implemented in the course outline. Last year, the safety audit sub-committee had concerns about the final equity statement approved by the Council, the intent of the statement and the course outline as a single channel of communication. The sub-committee was interested in exploring other opportunities to share the statement with the community. It was suggested that the equity statement be included in the onboarding of staff and faculty members.

Norma Sue Fisher Stitt is a part of the equity committee on senate which is looking at equity language to include in the new academic plan. Norma Sue will share the safety audit sub-committee's statement with this committee.

The revised equity statement generated by the sub-committee will be added to the January CSC agenda as a motion. Mikhaela will distribute the revised statement to the CSC audit sub-committee for final comment.

CSC Recommendations – Tracking Implementation

The sub-committee reviewed the 2014-2015 recommendations, discussed VPFA's response to each particular recommendation and identified their current statuses. Please see the sub-committee tracking chart for details on the sub-committee's review and analysis.

The sub-committee also reviewed some of the recommendations from the 2013-2014 annual report. The sub-committee will complete this review at the next meeting.

Community members will be invited to upcoming meetings to address recommendations from previous annual reports.

Next Meeting

Debbie Hansen will be invited to attend the next sub-committee meeting to discuss recommendation 15 from the 2014-2015 annual report which stated, *“Explore the potential of implementing a software program that can provide access to anonymous reporting of bullying, sexual assault and other safety concerns (an example that might be built on is BRIM anti-bullying software, used in 175 schools in Canada and the US).”*

The next meeting will take place in January prior to the next Council meeting.

Adjournment

The meeting adjourned at 4:10 pm.