

Safety Audit Sub-Committee Meeting

Thursday, January 21, 2016

2:00 pm – 3:30pm

902 Kaneff Tower

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Minutes

In Attendance: Anne Moore (Chair), Katherine Branton, Robert Castle, Scarlett Farquhar, Norma Sue Fisher-Stitt, Mikhaela Gray, Lindsay Gutt, Grace Randall, Elana Shugar

Regrets: Siraz Chatha, Myron Khan, Awani Kulkarni, Jasper Paredes, Rodney de Roché

Chair's Welcome

Chair Anne Moore welcomed the sub-committee members to the meeting.

Approval of Meeting Minutes

It was moved, seconded and *carried* that the meeting minutes of December 7, 2015 be approved.

Equity Statement Changes and Approval

The sub-committee discussed the equity statement that had been distributed prior to the meeting. Final amendments were made to the revised equity statement. The last paragraph of the statement will be shared with the Centre of Human Rights for their feedback. It was suggested that the statement be included on the main page of the York website or the new Academic Plan that is being developed.

It was moved, seconded and *carried* that the revised equity statement be sent to the senate equity sub-committee for their review and feedback. Afterwards, the statement will be shared with the Council for their approval.

CSC Recommendations – Tracking Implementation

Anne Moore asked the sub-committee members to review the recommendations on the tracking sheet prior to meetings. Any gaps that are identified or questions should be shared with Mikhaela prior to the meeting so that they can be addressed and added to the agenda if necessary.

It was suggested that a timeline be added to the tracking sheet. Mikhaela will schedule a meeting with Rob Castle and Elana Shugar to review the recommendations and identify target

completion dates. It was also suggested that dates be added to the sub-committee's comments on recommendations that appear in the tracking sheet.

The sub-committee reviewed the 2013-2014 recommendations from the CSC's Annual Report and identified their current statuses. Please see the sub-committee tracking chart for details on the sub-committee's review and analysis.

Identify Invitees to Future Meetings

Deb Hansen will be invited to a future meeting to discuss recommendation 15 from the 2014-2015 annual report which stated, *"Explore the potential of implementing a software program that can provide access to anonymous reporting of bullying, sexual assault and other safety concerns (an example that might be built on is BRIM anti-bullying software, used in 175 schools in Canada and the US)."*

Robert Castle will be invited to a future meeting to discuss recommendations from the 2014-2015 annual report that have been assigned the sexual assault policy working group. Robert Castle will also be invited to discuss recommendation 6 from the 2014-2015 report that states *"Initiate the Campus Climate survey as recommended by the METRAC report a. consider how often the survey should be done b. set timelines for implementing recommendations to come out of each survey."*

Future Meeting

Samina Sami will be invited to attend the next meeting to be introduced to the committee and its role on the Community Safety Council.

Adjournment

The meeting adjourned at 3:30 pm.